

From p. 26 of the Student Handbook

SERVICE PROJECTS OR SERVICE HOURS

In order to graduate, students of Heartland Lutheran High School must perform one or the other during their time at HLHS: 80 hours of community service or a service project. The service hours are to be done independently of Heartland Lutheran service days, events, or classes, as well as other organizations' expected service hours (i.e. CYC, BSA, etc.). The service project must be planned, implemented, led, and seen to completion by the Heartland Lutheran student. The hours and the project must be approved by the administration of Heartland Lutheran High School.

Projects: HLHS students are expected to design a service project, establish a plan for implementation, and complete the project by the end of the 3rd quarter of their senior year. Students must satisfactorily complete the project in order to graduate.

The Details / Requirements:

- The project is to include approximately 50 hours of work (100 for partnerships). These hours can include planning and implementing the project. The time spent designing the plan and submitting it for approval does not count.
- Senior transfer students will be expected to complete a project, but the scope can be significantly smaller.
- A summary report must be submitted at the end of the project. The summary report must include:
 - A list of the hours spent.
 - A list of any costs involved.
 - A list of all people involved in the project.
 - A detailed account of the steps involved and how the actual project compared to the approved plan.
 - An essay reflecting on the experience and what you learned from it, including the challenges and rewards of the project.
 - Formatting: At least two pages, typed, double spaced, 12-point font, 1 inch margins
 - Must include at least three pictures of the project

Hours: HLHS students are expected to complete their hours in an HLHS approved plan. Hours should be complete by the 3rd quarter of their senior year. Students must satisfactorily complete the hours in order to graduate.

The Details / Requirements:

- The hours should total 80 hours throughout the student's high school career.
- Contact information of the service hours supervisor will be provided to the Principal
- An essay reflecting on the experience and what you learned from it, including challenges and rewards of the hours served.
- Formatting: At least two pages, typed, double spaced, 12-point font, 1 inch margins
- Include at least three pictures of you serving.

Transfer students wishing to do the service hours option are required to do at least 10 hours of service per semester of attendance at Heartland Lutheran and follow the indicated guidelines above. Hours earned before enrollment at HLHS are not eligible.

Deadlines:

- **Oct. 1st, 2021** deadline for the Service Project statement of intent. Google form filled out via Google Classroom.
- March 15th, 2022 deadline for hours and projects completion
- April 15th, 2022 deadline for statement of reflection essay due

Missing a deadline may put your graduation status in jeopardy.